



Cboe Europe Derivatives (CEDX)

Derivatives Block Trade Reporting - Manual

Version 1.1

22nd Aug 2025

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Derivatives Block Trade Reporting

- The Trade Reporting Tool enables participants to enter block trades through a web-based interface. For CEDX, users can input the following trade types:

No.	Participant	Account Type	Participant	Account Type	ETR Type	Trust Matrix
1	Participant 1	House	Participant 1	House	Regular	No ¹
2	Participant 1	House	Participant 1	Client	Regular	No ¹
3	Participant 1	House	Participant 2	House	Regular	Yes
4	Participant 1	House	Participant 2	Client	Regular	Yes
5	Participant 1	House	Participant 2	House	ETR Matching	No
6	Participant 1	House	Participant 2	Client	ETR Matching	No
7	Broker Member	N/A	Participant 1 Participant 2	House or Client	Third Party	Yes

1) A trust matrix is not required for Regular ETR when the ETR is between different Bank Identifiers under the same Firm/MPID. In such cases, only a trusting relationship needs to be set up, which can be initiated upon request via email.

- Block Trades can be submitted but not amended or cancelled via the GUI. However, the **“Clone Trade Report”** feature allows users to streamline corrections or submit multiple reports by auto-populating a new trade report based on an existing one.
- Please find attached the [Counterparty Trust Matrix Form](#). The additional documents can be found at the following [link](#). For any further questions, please contact membershipservicesEU@cboe.com.
- Please use the links below to access the relevant sections:
 - 1) [Regular Trade Report](#)
 - 2) [Third Party](#)
 - 3) [Exchange Trade Report \(ETR\) Matching](#)
 - 4) [Clearing Editor Tool](#)






1) Regular Trade Report

- For regular trade reporting, ensure the '**Regular**' tab is selected at the top of the page.

Regular	Third Party	ETR Matching
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- To create a new report, click on '**Create Trade Report**'. Make sure all mandatory fields, marked with a red asterisk, are filled in with the appropriate information.

Please add the details of your trade report below. The transaction time should be specified in UTC.

Transaction Time: *	11:49:54.524		Symbol:	Search and select a symbol to add details.	
Transaction ID: *	BATS57794525		Description:		
Publication Mode: *	Immediate		Currency:		
Price: *			Strike Price:		
Size: *			Expiry Date:		
Trade Link ID:			Call/Put:		
			ISIN:		

- The search icon can be used to look up and select the required symbol.
 - Trade Link ID* is critical in complex trades, as it uniquely links all legs of a complex transaction. Without it, the system cannot associate the second or subsequent leg with the initial leg, causing matching failure.
- In the '**Originating/Counter party**' section, select the applicable parties for the Buy and Sell sides. Only valid codes are available in the dropdown.

Originating Party		Counterparty	
Side: *	Buy	Side:	Sell
Account:		Counterparty: *	Select...
Account Type: *	Customer		
Originating Party: *	Select...		
Capacity: *	Agency		
Open/Close: *	Open		

- Click "**Submit**" for the Trade Report to be sent to the exchange. Check the *status column* in the blotter to verify if the trade report was successfully submitted.

- The trade reports can be viewed in the blotter. There are options to view the history of previous submissions, which can be filtered by “**Party**” or “**Status**”.

PARTY:		STATUS:		<input checked="" type="checkbox"/> Errors		Refresh			
All		All				Create Trade Report			
-	ORDER ID	MODIFIED DATE	PARTIES	SYMB...	DESCRIPTION	CURR...	SIZE...	PRICE...	STATUS
<input type="checkbox"/>	SUSQ73408970	2025-07-30 12:03:38	SUSB SUSB	a000MZ	Cboe/F 20250919 EZ50P	EUR	2000	560	Confirmed
<input type="checkbox"/>	SUSQ69312028	2025-07-30 10:55:15	SUSE SUSE	a000MZ	Cboe/F 20250919 EZ50P	EUR	2001	560	Confirmed
<input type="checkbox"/>	SUSQ04266535	2025-07-29 16:51:44	SUSE SUSE	a000MZ	Cboe/F 20250919 EZ50P	EUR	2000	560	Confirmed

- “**Clone Trade Report**” feature allows users to streamline corrections or submit multiple reports by auto-populating a new trade report based on an existing one.

2) Third Party Trade Report

- For Third Party Trade Reporting, ensure the '**Third Party**' tab is selected at the top of the page.

Regular	Third Party	ETR Matching
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- Third party submissions must indicate the *Third-party ID* of the submitter.

Please add the details of your trade report below. The transaction time should be specified in UTC.

Transaction Time: *	12:11:56.532	<input type="button" value="↺"/>	Symbol:	Search and select a symbol to add details.	<input type="button" value="🔍"/>
Transaction ID: *	BATS59116532	<input type="button" value="↺"/>	Description:		
Third Party ID: *	[TSTB] BATS 3pb testing	<input type="button" value="↺"/>	Currency:		
Publication Mode: *	Immediate	<input type="button" value="↺"/>	Strike Price:		
Price: *			Expiry Date:		
Size: *			Call/Put:		
Trade Link ID:		<input type="button" value="ℹ"/>	ISIN:		

- All remaining fields are identical to those described in the Regular Trade Reporting.

3) Exchange Trade Report (ETR) Matching

- For ETR Matching, ensure the “**ETR Matching**” tab is selected at the top of the page.

Regular	Third Party	ETR Matching
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- To create a new report, click on '**Create Trade Report**'. Make sure all mandatory fields, marked with a red asterisk, are filled in with the appropriate information.

Please add the details of your trade report below. The transaction time should be specified in UTC.

Transaction Time: *	<input type="text" value="11:49:54.524"/>		Symbol:	<input type="text" value="Search and select a symbol to add details."/>	
Transaction ID: *	<input type="text" value="BATS57794525"/>		Description:	<input type="text"/>	
Publication Mode: *	<input type="text" value="Immediate"/>		Currency:	<input type="text"/>	
Price: *	<input type="text"/>		Strike Price:	<input type="text"/>	
Size: *	<input type="text"/>		Expiry Date:	<input type="text"/>	
Trade Link ID:	<input type="text"/>		Call/Put:	<input type="text"/>	
			ISIN:	<input type="text"/>	

- The search icon can be used to look up and select the required symbol.
 - Trade Link ID* is critical in complex trades, as it uniquely links all legs of a complex transaction. Without it, the system cannot associate the second or subsequent leg with the initial leg, causing matching failure.
- In the “**Originating/Counter party**” section, select the applicable parties for the Buy and Sell sides. Only valid codes are available in the dropdown.

Originating Party		Counterparty	
Side: *	<input type="text" value="Buy"/>	Side:	<input type="text" value="Sell"/>
Account:	<input type="text"/>	Counterparty: *	<input type="text" value="Select..."/>
Account Type: *	<input type="text" value="Customer"/>		
Originating Party: *	<input type="text" value="Select..."/>		
Capacity: *	<input type="text" value="Agency"/>		
Open/Close: *	<input type="text" value="Open"/>		

- Click “**Submit**” for the Trade Report to be sent to the exchange. Check the *status column* in the blotter to verify if the trade report was successfully submitted.
- The trade reports can be viewed in the blotter, there are options to view the history of previous submissions, which can be filtered by “**Party**” or “**Status**”.

- There are two ways to create a Counterparty Trade Report:
 - Manual creation - Create a new Counterparty Trade Report by entering identical trade details to those on the contra side. The system will automatically identify and match it.
 - From the Matching Blotter - If a contra trade is pending, selecting the trade in the matching blotter will automatically display the **"Create Counterparty Trade Report"** option.

Trade Reporting View Audit Log

Below you can see a list of trade reports that were made using this tool. Use the 'Create Trade Report' button to submit a new trade.

Regular **ETR Matching**

PARTY: All STATUS: All ☒ Errors Refresh

Create Counterparty Trade Report

	ORDER ID	MODIFIED DATE	PARTIES	SYMBOL	DESCRIPTION	CURR...	SIZE...	PRICE...	STATUS
<input checked="" type="checkbox"/>	SUSQ87801375	2025-08-06 14:43:31	SUSB OGEE	b00zqP	Cboe/O 20251219 C AME BAYNO 40	EUR	1000	0.33	Pending
<input type="checkbox"/>	OGEU72192036	2025-08-06 10:23:14	OGEE SUSB	b00zfc	Cboe/O 20251219 P AME ZURNO 300	CHF	1000	0.28	Confirmed
<input type="checkbox"/>	SUSQ71993759	2025-08-06 10:23:14	SUSB OGEE	b00zfc	Cboe/O 20251219 P AME ZURNO 300	CHF	1000	0.28	Confirmed

10 Previous 1 Next

- Clicking **"Create Counterparty Trade Report"** opens the window shown below, allowing user to review the trade details before submitting.

Create Counterparty Trade Report - ETR Matching ✕

Please add the details of your trade report below. The transaction time should be specified in UTC.

Transaction Time: *	<input type="text" value="13:59:04.377"/>	<input type="button" value="C"/>	Symbol:	<input type="text" value="b016V9"/>	<input type="button" value="Q"/>
Transaction ID: *	<input type="text" value="OGEU88744377"/>	<input type="button" value="C"/>	Description:	<input type="text" value="Cboe/O 20251219 C AME CONO 20"/>	
Publication Mode: *	<input type="text" value="Immediate"/>		Currency:	<input type="text" value="EUR"/>	
Price: *	<input type="text" value="53.55"/>		Strike Price:	<input type="text" value="20"/>	
Size: *	<input type="text" value="1000"/>		Expiry Date:	<input type="text" value="2025-12-19"/>	
Trade Link ID:	<input type="text"/>	<input type="button" value="i"/>	Call/Put:	<input type="text" value="C"/>	
			ISIN:	<input type="text" value="ZZ100004LFF5"/>	

Originating Party	Counterparty
Side: *	<input type="text" value="Sell"/>
Account:	<input type="text"/>
Account Type: *	<input type="text" value="Customer"/>
	Side: <input type="text" value="Buy"/>
	Counterparty: * <input type="text" value="SUSQ - SUSB - Susquehanna Inter..."/>

* Required field

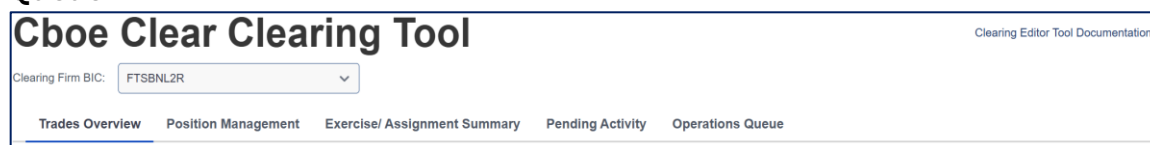
- "Clone Trade Report"** feature allows users to streamline corrections or submit multiple reports by auto-populating a new trade report based on an existing one.

CBOE Clear: Clearing Editor Tool

- The Cboe Europe (Cboe) Participant Portal offers a Clearing Editor tool that allows participants to access a wide range of functionality in the post-trading environment. This manual covers the high-level usability of key functionality, including Transfer, Give-Up/Take-Up, and Split.
- For more detailed questions or information regarding the Clearing Editor tool, please contact: rm.cboecleareu@cboe.com

Overview:

1. **Transfer** - Participant can move transactions between their own account structure under the same clearer.
 2. **Give Up / Take Up** - It allows participants to transfer transactions to other participants. For the transfer to be valid, the receiving participant must accept the incoming transaction (Take-up).
 3. **Split** - It allows participants to split trades into smaller constituent quantities. The resulting split trades can then be individually given up to different participants.
- Within the Clearing Editor, five tabs are displayed: **Trades Overview, Position Management, Exercise/Assignment Summary, Pending Activity, and Operations Queue.**



- The **Trades Overview Tab** displays a default view of the current day's trades. To choose a different day, click the calendar date picker and select a date. The page also provides access to key functionalities such as Transfer, Split, and Give-Up.
- **Position management Tab** is used to manage close-outs exercises and abandonment. Ensure the “*Target Trading Participant*” is selected from the top dropdown; otherwise, no data will display. The exercise functionality is available on this page - Select the trade from the blotter and enter the quantity in the “*Quantity to Action*” column.
- The **Exercise/Assignment Summary Tab** displays only end-of-day (EOD) or previous business day exercises and assignments. For current-day exercise or abandon requests, refer to the **Pending Activity tab**.
- The **Pending activity Tab** helps manage *Give-Up/Take-Up* actions. It displays trades offered to other participants and incoming trades, which can be accepted or rejected here.
- The **Operations Queue Tab** displays the status of operations (Accepted/Rejected), the rejection reason, and a description for each trade. It also shows the most recent action taken on a trade, etc.

Trades Overview

Position Management

Exercise/ Assignment Summary

Pending Activity

Operations Queue

Export Operations Queue Data

Last Updated: 5 August 2025 at 12:50:23 BST

LAST UPDATED ▾	CREATED ⬆	OPERATION ID ⬆	SECONDARY OPERATION ID ⬆	OPERATION STATUS ⬆	OPERATION TYPE
				Select... ▾	Select...
2025-08-05 12:42:13	2025-08-05 12:42:10	1754394358768	58782df8-7ffe-39e1-8b8a-cf5374223140	Request Accepted	Transfer
2025-08-05 11:56:59	2025-08-05 11:56:56	1754391633373	2823149f-6a29-30fe-9b70-0afe4ff99d6a	Request Accepted	Split
2025-08-05 11:04:28	2025-08-05 11:04:28	1754388858929	2823149f-6a29-30fe-9b70-0afe4ff99d6a	Request Rejected	Transfer
2025-08-05 10:56:49	2025-08-05 10:55:13	1754388617970	9c5c7863-c4d7-3385-8ca9-f782054d7bfb	Request Accepted	Split
2025-08-05 10:43:46	2025-08-05 10:43:46	1754387357009	e26c81a0-6bc6-4fff-9807-191a79496df8	Request Rejected	Close Out
2025-08-05 10:39:11	2025-08-05 10:39:11	1754387693219	6746dd03-f117-49f5-aa5e-ca5ef34ec3de	Request Rejected	Close Out
2025-08-05 10:38:33	2025-08-05 10:38:33	1754387575192	fbe6cd92-a109-4f9e-bd4c-c814703a287b	Request Rejected	Close Out
2025-08-05 10:30:00	2025-08-05 10:30:00	1754386987760	3395e275-dd34-4ff8-896f-1cf6d6cad9b	Request Rejected	Close Out

2) Give up/Take up

- It allows participant to move transactions to other participants, select the specific trade from the blotter, click on the **“Give up Trade”**.

Trades Overview

Position Management

Exercise/ Assignment Summary

Pending Activity

Operations Queue

SHOWING TRADES FOR

2025-08-05

Edit Query

Export Trade Data

Transfer

Split

Give Up Trade

	TRADE DATE	TRADING PARTICIPANT BIC	TRADING ID	SYMBOL	PUT/CALL	STRIKE	EXPIRATION	
<input checked="" type="checkbox"/>	2025-08-05	MSSDEDFB	58782df8-7ffe-39e1-8b8a-cf5374223140	AIRO	PUT	347.84	2025-12-19	175.5
<input type="checkbox"/>	2025-08-05	MSSDEDFB	9c5c7863-c4d7-3385-8ca9-f782054d7bfb	AIRO	PUT	347.84	2025-12-19	175.5
<input type="checkbox"/>	2025-08-05	MSSDEDFB	e931d356-f181-3167-a7c3-ff39ee1a0ed7	AIRO	PUT	347.84	2025-12-19	175.5
<input type="checkbox"/>	2025-08-05	MSSDEDFB	829c64b3-269a-3558-8509-a21bf66d6644	AIRO	PUT	347.84	2025-12-19	175.5
<input type="checkbox"/>	2025-08-05	MSSDEDFB	531b593f-260d-3e3c-afe6-a1895d8fb782	AIRO	PUT	347.84	2025-12-19	175.5
<input type="checkbox"/>	2025-08-05	MSSDEDFB	2823149f-6a29-30fe-9b70-0afe4ff99d6a	AIRO	PUT	347.84	2025-12-19	175.5

- Fill the relevant details and submit by clicking on **“Give up trade”**.

Give Up Trade

Please complete all of the fields below.

CLEARING FIRM BIC: FTSBNL2R

TRADING PARTICIPANT BIC: SIISSIE21

TRADE DATE

CLEARING PARTICIPANT BIC

TRADING PARTICIPANT BIC

TRADING ID

2025-08-11

FTSBNL2R

SIISSIE21

00b7da17-4f96-3201-9169-06fb8300c

TAKE UP TRADING FIRM BIC*

FREE TEXT

Free text will accept 9 characters only.

Close Dialog

Give Up Trade

* Required field

- Once the give-up has been successfully processed (as visible in the Operations Queue), go to the **“Pending Activity”** tab and select **“Outgoing Trades”** to view the trade.

Cboe Clear Clearing Tool

Clearing Firm BIC: FTSBNL2R

Trades Overview Position Management Exercise/ Assignment Summary **Pending Activity** Operations Queue

Show Activity: Incoming Trades **Outgoing Trades** Exercise/Abandon

[Export Outgoing Trades Data](#)

[Cancel](#)

	TRADE DATE	TRADING ID	SYMBOL	PUT/CALL	STRIKE	EXPIRATION	PRICE	POSITION EFF
<input type="checkbox"/>	2025-07-29	3dd09069-7115-38e7-bead-4c24ad99ac77	EZ50F			2025-09-19	560	
<input type="checkbox"/>	2025-07-29	09934dec-2cb6-356f-90d8-16520bf34dd3	EZ50F			2025-09-19	560	
<input type="checkbox"/>	2025-08-04	f19c3b16-8018-3aa0-8f92-8f61057b72ed	AFO	PUT	14	2025-12-19	3.13	

- Similarly, when a participant is taking up a trade from another participant, the trade will appear under **“Incoming Activity”**, where the participant can choose to either approve or reject it.

Clearing Firm BIC: MSSDEDFB

Trades Overview Position Management Exercise/ Assignment Summary **Pending Activity** Operations Queue

Show Activity: **Incoming Trades** Outgoing Trades Exercise/Abandon

[Export Incoming Trades Data](#)

[Approve](#) [Reject](#)

	TRADE DATE	TRADING ID	SYMBOL	PUT/CALL	STRIKE	EXPIRATION	PRICE	POSITION EFF
<input checked="" type="checkbox"/>	2025-08-04	f19c3b16-8018-3aa0-8f92-8f61057b72ed	AFO	PUT	14	2025-12-19	3.13	

- After clicking the **“Approve”** button, a verification window will pop up, allowing to review the trade details; click **“Approve Take Up”** to complete the take-up process.

Approve Take-Up

Are you sure you want to Approve this pending Take Up?

GIVE UP CP GIVE UP TP FREE TEXT

FTSBNL2R SISSIE21

TAKE UP CP TAKE UP TP

FTSBNL2R DRDENL21

TRADE DATE	CLEARING PARTICIPANT BIC	TRADING ID	SYM
2025-07-29		09934dec-2cb6-356f-90d8-16520bf34dd3	EZ50

[Close Dialog](#) [Approve Take Up](#)

3) Split Trade

- It allows participants to split trades into smaller constituent quantities. The resulting split trades can then be individually given up to different participants. To split the trade, click on “**Split**” button on the “**Trade overview**”.

Trades Overview

Position Management

Exercise/ Assignment Summary

Pending Activity

Operations Queue

SHOWING TRADES FOR

2025-08-05

Edit Query

Export Trade Data

Transfer

Split

Give Up Trade

	TRADE DATE	TRADING PARTICIPANT BIC	TRADING ID	SYMBOL	PUT/CALL	STRIKE	EXPIRATION	
<input checked="" type="checkbox"/>	2025-08-05	MSSSEDFB	58782df8-7ffe-39e1-8b8a-cf5374223140	AIRO	PUT	347.84	2025-12-19	175.5
<input type="checkbox"/>	2025-08-05	MSSSEDFB	9c5c7863-c4d7-3385-8ca9-f782054d7bfb	AIRO	PUT	347.84	2025-12-19	175.5
<input type="checkbox"/>	2025-08-05	MSSSEDFB	e931d356-f181-3167-a7c3-f39ee1a0ed7	AIRO	PUT	347.84	2025-12-19	175.5
<input type="checkbox"/>	2025-08-05	MSSSEDFB	829c64b3-269a-3558-8509-a21bf66d6644	AIRO	PUT	347.84	2025-12-19	175.5
<input type="checkbox"/>	2025-08-05	MSSSEDFB	531b593f-260d-3e3c-afe6-a1895d8fb782	AIRO	PUT	347.84	2025-12-19	175.5
<input type="checkbox"/>	2025-08-05	MSSSEDFB	2823149f-6a29-30fe-9b70-0afe4ff99d6a	AIRO	PUT	347.84	2025-12-19	175.5

- Fill in the relevant details, ensuring that the combined quantity of all split trades exactly matches the quantity of the original trade.

Split Trade

Please complete all of the fields below.

CLEARING FIRM BIC: FTSBNL2R

TRADING PARTICIPANT BIC: SISSIE21

TRADE DATE	CLEARING PARTICIPANT BIC	TRADING PARTICIPANT BIC	TRADING ID
2025-07-31	FTSBNL2R	SISSIE21	c54b75fb-435c-3f0a-bb48-06eb00f74c

QUANTITY*

77

FREE TEXT*

Total 777

Free text will accept 9 characters only.

+

QUANTITY*

700

FREE TEXT*

Total 777

Free text will accept 9 characters only.

+

×

Close Dialog

Split Trade

* Required field

- The “+” button can be used to distribute the trade in different quantities.

QUANTITY*

FREE TEXT*

Free text will accept 9 characters only.

+