



To: Trading Permit Holders

Regulatory Circular RG12-114

From: Market-Maker and DPM Administration (MDA)

Date: August 16, 2012

Re: CBOE Appointment System Access Requirement

Please note that effective Tuesday, September 4, 2012, the Market-Maker and DPM Administration (MDA) Department will no longer facilitate CBOE Market-Maker appointment changes via an email or phone call request.

It will be the responsibility of each Trading Permit Holder (TPH) to maintain its Market-Maker appointments via the online appointments system (MPPI) at <https://appointments.cboe.com>. Generally, only in the event of a system malfunction will the MDA Department process appointment changes via an email or phone call request going forward. However, if at any time you need assistance or have questions on the functionality of the appointments system, please do not hesitate to contact the MDA Department.

Additionally, if you do not yet have access to the online appointments please contact 312-786-7198 or mqa@cboe.com.

Please note that MDA Department will continue to maintain DPM, eDPM, and LMM appointments in the appointments system.

Please contact Allison Kile at (312) 786-7210 or kilea@cboe.com if there are any questions.